

DOYNTON PARISH COUNCIL
MINUTES OF DOYNTON PARISH COUNCIL MEETING
HELD ON TUESDAY 18th NOVEMBER 2025, AT 7 PM.
At DOYNTON VILLAGE HALL

Present:	Peter Hart William Crew William Roch Jill Salter Mike Williams Ben Stokes Elaine Weightman <i>Four members of the public in attendance</i>	Chair. Vice Chair Councillor Councillor. Councillor. Boyd Valley Councillor Parish Clerk
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The Chair welcomed everybody and opened the meeting.

Action

1. **APOLOGIES:** - Marilyn Palmer, Boyd Valley Councillor.

2. **TO APPROVE THE MINUTES OF THE LAST MEETING**

The Minutes of the Parish Council meeting of 16th September 2025 were approved & signed by the Vice Chair on the proposal of Cllr. Roch & seconded by Cllr. Salter

3. **MATTERS ARISING.** Village Fete committee 2025 had commented distribution of surplus funds went to Bath Street Kitchen, Dorothy House Hospice (£1k each) £500 to Doynton Playing fields & the rest around £1.8k to the Church PCC.

Cllr. Hart will contact Elizabeth Copping at Doynton Church re bank information for payment of £200 agreed by DPC to contribute to the Church yard maintenance

PH

4. **TO RECORD DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED AND DECIDE IF ANY ITEMS REQUIRE EXCLUSION OF PRESS & PUBLIC.** *None to note.*

5. **TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.**

5.1 *Pete Blanchard Emersons Green Running Club* advised Doynton Hard Half Marathon is taking place on 8 February 2026 and will be celebrating its tenth year. Letters have been sent to residents advising of the same route and format plus there is plenty of parking outside the village at Cemex and a further letter will be issued in January. There will be a gap in 2027, the event will resume in 2028. If anyone wishes to volunteer, please contact Pete Blanchard on 07793619684, dhm@emersonsgreenrunningclub.co.uk

5.2 *Richard Greenwood. Chairman of Trustees for Doynton Playing Field Trust* advised DPC the current trustees wished to simplify the governance of the trust to enable compliance with both Charity Commission & banking KYC requirements more straightforward & streamline the future management of the trust. It is requested from DPC written consent to make the amendments. DPC agreed to add to the Agenda and Minute such consent at the meeting on January 13th, 2026.

EW

5.3 *Chris Sharman outlined there is an initiative planned by a group of residents to improve community engagement in Doynton, likely to take the form of a short questionnaire and a community event in the New year.*

6 PLANNING

6.1 To comment on planning applications:

P25/02027/TCA: Close Farm Bury Lane Doynton. BS30 5SR: - Works to fell 12.no Ash Trees, remove 2.no limbs of 1.no Oak tree to provide clearance and reduce 4.no Hornbeams to leave a finished height of 5-6 metres. Situated within Doynton Conservation Area. *No objection.*

6.2 To record comments made on applications dealt with since previous meeting:

P25/00922/F Tracy Park Bath Road Wick. BS30 5RN: - Conversion of existing outbuilding to form a private 'garage and gym' (Class C3). Works to include the replacement of 3no. two storey windows with 3no. roller shutter garage doors, with timber cladding and associated works. *No objection.*

P25/00911/LB. Tracy Park Bath Road Wick. BS30 5RN: - Interior and exterior works to outbuilding to replace 3no. two storey glazed windows with 3no. roller shutter garage doors, replacement of rainwater goods, installation of timber cladding to southeast elevation. Demolition of first floor internal walls and re-location of internal staircase. *No Objection.*

6.3 To note planning decisions:

P25/01893/HH- 9 Summers Drive Doynton. BS30 5SZ: Installation of solar panels to front roof elevation. *Approve with conditions.*

P25/02117/TCA; Holy Trinity Church, Church Road, Doynton. BS30 5SU. Works to 3no. Yew to reduce and thin leaving finished height at 6m and finished width 4m and works to 1no Thuja to reduce and thin leaving finished height 6m and finished width 4m situated in the Doynton Conservation Area. *No Objection.*

P25/01814/F: Stable Building at Ashlar House Tog Hill Wick. BS30 5RY Erection of single storey side extension to facilitate change of use from a stable to 1no dwelling with associated works with the installation of 1no bin store and 1no cycle store. (amendment to P24/02729/F) *Approve with conditions.*

6.4 Other Planning Matters/public rights of way/TPO.

The process for reviewing planning applications was discussed and it was agreed that DPC will continue with the current procedures which comply with LGA 1972 Section 101(1). These procedures require that all members C.C. the other members with comments in order that those comments sent to SGC agree with members. The Clerk will advise if any changes are made by NALC. *Proposed by Cllr. Roch & seconded by Cllr. Williams signed by The Chair Cllr. Hart.*

EW

7 FINANCE

7.1 Approved invoices by Bacs from C/A at this meeting unless otherwise stated.

- £ 42.00 SGC Litter bin empty July Aug, Sept. **BACS 31/10**
- £600.00 Microsmith Electronics Replacement DPC Laptop **BACS 5/11**
- £350.00 Microsmith Electronics Replacement mobile phone **BACS 11/11**
- £ 84.99 E Weightman (reimburse Microsoft Office Annual renewal 2025-26)
- £779.87 E Weightman, Parish Clerk, (work undertaken Oct Nov)
- £ 56.73 E Weightman, Parish Clerk, (office expenses Oct Nov)
- £100.00 Donation to St Bartholomew's for PCC Magazine 2025
- £212.04 Zurich Municipal (Annual DPC insurance 2025/26 -3-year LTA 2023)
- £35.00 ALCA FOI course Assertion 10- Clerk
- £35.00 ALCA GDPR course Assertion 10 -Clerk
- £15.00 ALCA course Assertion 10 Part 2 -Clerk

- 7.1a** -£950.00 Transfer from S106 funds savings a/c 31536532 to C/A71535501 for Laptop/iPhone purchase to support Assertion 10 AGAR 2025 26. **EW**
The above were approved and proposed for payment by Cllr. Hart & seconded by Cllr. Williams.
- 7.1.1** *Payments approved and minuted at the meeting on September 16th, 2025, were cross checked with the invoices and bank statement by Cllrs. Crew & Salter & the Clerk at this meeting*
- 7.2**
- 7.2.1** **FINANCE REPORT**
 After clearance of the payments noted above, the working capital balance at HSBC Bank for the month to 30th November 2025 will be £7,135.79 which includes Earmarked funds remaining: £862.62 Doynton Children's Committee and the final payment of the Precept from SGC of £3,150.
- 7.2.2** The balance on the S106 savings account currently stands at £7,513.36.
- The Clerk put forward The Council's draft budget for 2026/27 which was discussed. It was agreed unanimously to request the Precept should become £6,600.00 due to increased annual costs and the draft will be displayed on the website and notice board for the electorate to view and comment on before 31st December 2025 and pending any comments would be finalised as agreed at the January 13th, 2026, DPC meeting.
Proposed by Cllr. Crew and seconded by Cllr. Roch.
- 8**
- 8.1** **VILLAGE MAINTENANCE & HIGHWAYS.**
- 8.1.1** **Highways**
 Traffic calming renewal white lining to Bury Lane and High Street has undergone new assessments through Neil Trotter, Traffic Engineer Place Engineering (Assess & Decide) the work will take place during a dry period of weather.
 The Clerk will advise residents of Neils feedback, the white lining request at the corner of Summers drive with Toghill lane providing on street parking control has limited justification. **EW**
 The replacement of the collapsed Fence at the flooding spot by the brook and field on Dyrham Lane is a matter of urgency. It is a danger to road users and due to regular floods becomes a risk to life. The clerk will advise Neil Trotter that DPC requests and those of Boyd Valley Cllr. Palmer have received no action to replace the Fence despite submission of photographs of submerged vehicles during recent floods. *The Clerk will CC Boyd Valley Cllrs. Stokes & Palmer* **EW**
- 8.1.2** **Public Rights of Way.** -None to note
- 8.2** **New Issues raised by Councillors.** None to note

9 SPECIAL MATTERS FOR ATTENTION

- 9.1** It was agreed to continue with bi-monthly DPC meetings on Tuesdays in 2026 commencing at 7pm held at Doynton Village Hall.
The clerk will make the bookings with the Village Hall and advise the website. **EW**
- 9.2** The Council agreed there are no changes to the Council's Annual insurance requirements for 2026/27 with Zurich Insurance which commenced a 3-year Long Term Agreement with an annual premium of £212,04 in 2023
- 9.3** It was approved to continue with the subscription to ALCA.
- 9.4** Members were updated on the work being undertaken towards Assertion 10 AGAR 2025/26. - Clerks attendance Data Protection, Freedom of Information & Alca Preparation Assertion 10 courses.
Laptop/ iPhone purchase including change to DPC phone number 07926513237 from 11th December 2025. The Clerk will advise the website along with other sites. **EW**
Cllrs. access to certified training online webinar Data Protection Principles for All Cllrs will be undertaken within the next few months. **ALL**
- 9.5** DPC Freedom of Information Electronic usage Policy was agreed and signed by the Chair, Vice Chair and Clerk. It states DPC uses Office 365 & Teams & members do not use What's App or social media to conduct Parish Council business nor by any other electronic communication, other than by email through the DPC email address and the linked DPC email addresses, held by the members of the Council.
All documents are saved on the Parish Council laptop. *The Clerk will forward to the Website where it will be placed within GDPR section & will be reviewed in July.* **EW**
- 9.6** The members would review the Parish Clerk's salary in accordance with NALC guidelines, effective from 1st January 2026 outside of this meeting. **ALL**
- 10 TO RECEIVE REPORTS OF MEETINGS ATTENDED.** Clerk *Courses attended preparing for assertion 10 AGAR 2025/26 16th & 24th Oct & 3 Nov.*
- 11 TO RECEIVE REPORTS BY BOYD VALLEY COUNCILLORS.** –
Cllr. Stokes advised of road closures Felton Road/ Hinton beginning 2026. The resident doctors strike having impacts on local hospitals & reminders for residents eligible for flu vaccination to accept.
- 12 MATTERS OF INTEREST RAISED BY MEMBERS.** *Cllr. Williams will cost a Basketball net & post for the Playing field.* **MW**
- 13 ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS-** *Basketball net & post. Playing Field Trustee amendments*
- 14 DATE OF NEXT MEETING: Doynton Parish Council** will take place on *Tuesday January 13th at Doynton Village Hall.* at Doynton Village Hall at 7pm

The meeting closed at 8.55pm

Signed.....Date.....